



MONTESSORI HOUSE
For Children and Elementary School

Employment Application

www.mhfcschools.com

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status

Name: _____

Date: _____

Address: _____

Home Phone: _____

Cell Phone: _____

Date available for work: _____

Email : _____

Hours/week desired : _____

Anticipated Salary: _____

Are you 18 yrs. Of age or older: _____

U.S. Citizen/Permanent Resident? _____

Circle check all that apply:

Position	Lead Montessori Guide	Assistant Montessori Guide	Substitute	Admin
Community	Toddler (~16 mos. – 3 yrs.)	Early Childhood (3 – 6 yrs.)	Elementary (6 – 12 yrs.)	Admin
Available Hours	Morning 7:00 – 2:30	Afternoon 11:30 – 6:00	Flexible	

Educational Background:

List courses in early childhood development and credits earned (or attach transcript):

(START WITH MOST RECENT)

Check Highschool Completion:

_____ Graduate

_____ GED

Years of college:

_____ Bachelor's/Master's Degree/s

Do you hold an AMS/AMI Montessori Credential?

_____ Yes

_____ No

If yes, please list the training institute _____, level _____ and year obtained: _____

Experience: (list the two most recent employers). These people may be contacted by MHFC /MHEL

Employer: _____	Supervisor: _____	Contact # _____
Position : _____	Dates of employment: _____	Salary: _____
Reason for Leaving: _____	May we contact? ___ Yes ___ No	
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Reason for Leaving: _____	May we contact? ___ Yes ___ No	

Have you ever been accused of any form of child abuse? _____ If yes, please explain:

Have you ever been convicted of a crime other than minor traffic offenses? _____ If yes, please explain:

Have you ever been discharged or forced to resign from a position? _____ If yes, please explain:

Is there anything that would prevent you from performing the essential functions of this job (requires heavy lifting and agility)? _____ If yes, please describe:

COVID Vaccination: Please let us know your vaccination status:

_____ Up to Date _____ Fully Vaccinated _____ Partial Vaccination _____ Not Vaccinated

How did you hear of our School?

_____ Referral _____ Drove By _____ Indeed _____ LinkedIn _____ Facebook

_____ Other: _____

Describe briefly why you want to work with Montessori House for Children & Elementary School

I certify that the answers given herein are true and complete to the best of my knowledge. Furthermore, I authorize the school to investigate all information contained in this application and all persons to furnish information to the school. I understand that this is an application for employment and that no employment contract is being offered.

Signature

Date

ESSAY / BIOGRAPHY

What qualities do you seek in a work environment?

What draws you to this vocation?

What is your philosophy of education?

What is your philosophy of behavior guidance (discipline)?

How would you work with a child who is misbehaving? Please describe one example:

What do you see as your greatest personal quality or strength?

Describe what qualities and characteristics are necessary for teamwork and collaboration: Describe what characteristics are necessary for personal and professional growth:

How do you approach difficulty and/or personal conflicts?

If hired, what kind of commitment do you expect to give to our organization?

What are your short-term goals in 1-5 years?

What questions do you have for us?

Please feel free to add any other comments: